



**Wraparound Oregon  
Interagency Agreement  
REVISION July 12, 2007**

This Agreement made and entered into as of the date set forth below, by and between:

- The Department of Human Services – Children, Adults and Families District 2
- Multnomah County Department of Mental Health and Addiction Services
- Multnomah Education Service District – including all Multnomah County School Districts
- Multnomah County Department of Community Justice
- Oregon Youth Authority
- Multnomah County Juvenile Court
- Albertina Kerr Centers
- Wraparound Oregon

**UNDERSTANDING:**

All parties are committed to developing a coordinated, community-based System of Care for children and youth with severe emotional disturbances and their families that is consistent with the Child and Adolescent Service System Program (CAASP) principles, family driven, youth guided, wraparound values and principles and best practices, and within resource availability; and

The parties to this agreement desire a maximum degree of long-range cooperation and administrative planning in order to provide for the safety, wellness and education of the children served and the security of the community, and

All parties are committed to improving services to children and youth ages birth to 21 through sharing information, eliminating duplication of services and coordinating efforts; and

All parties mutually agree that coordinating and sharing resources so as to provide flexible, individualized services and supports to children and families may result in improved coordination; and

It is the understanding by all parties that certain roles in serving children and youth are required by law and contract obligations, and that these laws and contracts serve as the foundation for defining the role and responsibility of each participating agency; and

All parties have the capacity to make changes to achieve the flexibility required for collaboration;

In consideration of the following agreements, the parties do hereby agree to abide by the following:

1. Promote family voice in each party's organization as a means of achieving a true system of care.
2. Promote a coordinated effort among agencies and staff to achieve a comprehensive system of care with the goal of improved child/youth and family functioning.
3. Participate in interagency planning meetings (Coordinating Council, Community Forum, Executive Committee and Oversight Committees).
4. Assign staff, as appropriate, to participate in a consolidated care coordination system, support school readiness and achievement, support reentry into school of children and youth returning home from detention or residential care, and other information-sharing activities to assess and develop individualized plans of care.
5. Jointly plan, and/or provide information and access to training opportunities, which support CAASP, system of care and family driven-youth guided wraparound values and principles, management information system and evaluation.
6. Develop internal policies and cooperative procedures, as needed, to implement this agreement to the maximum extent possible.

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THE JUVENILE COURT AGREES TO:

1. Assume authority as the lead agency for Wraparound Oregon's *Court Coordination Project*.
2. Provide judicial leadership for the Coordinating Council, Community Forum and the Executive Committee.
3. Guide and direct the overall initiative through court designated leadership.

MULTNOMAH COUNTY DEPARTMENT OF COMMUNITY JUSTICES AGREES TO:

1. Provide space for the Care Coordination Team, Parent Partners, and Supervisor to meet on a regular basis.
2. Contribute .5 FTE administrative assistant.
3. Contribute a .5 FTE family team facilitator to the school-age project..
4. Participate on the Community Forum, the Coordinating Council and the Executive Committee.
5. Provide office supplies, copying, postage and staff training as needed.
6. Allow for the use of computers, printers, phones and fax as needed.

MULTNOMAH COUNTY DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES:

1. Participate on the Coordinating Council, Community Forum and Executive Committee.
2. Assist with the development and implementation of individual plans of care for school-age and early childhood projects.
3. Provide timely turnaround on requests for mental health services.
4. Contribute .5 FTE family team facilitator to the Care Coordination Team for the school-age project.

THE DEPARTMENT OF HUMAN SERVICES – CHILDREN, ADULTS AND FAMILIES:

1. Participate in the Coordinating Council, Community Forum and Executive Committee.
2. Provide for a 1 FTE family team facilitator for the school-age project.
3. Provide for foster care and relative care placements, as needed, for DHS children and youth in the school-age project and the early childhood project.

THE MULTNOMAH EDUCATION SERVICE DISTRICT:

1. Participate in the Coordinating Council, Community Forum and Executive Committee.
2. Provide meeting room space as needed.
3. Contribute .5 FTE education advocate for the school-age project and the early childhood project.
4. Provide for meeting expenses such as materials for presentations, space and food, as needed.
5. Act as fiscal agent for the early childhood project by raising funds, providing contract and accounting services and reporting to funders.
6. Keep accurate and updated accounting records and monitor all expenses for the early childhood project.

THE OREGON YOUTH AUTHORITY:

1. Participate in the Coordinating Council, Community Forum and the Executive Committee.
2. Contribute a .5 FTE family team facilitator to the school-age project.
3. Provide foster homes for youth in the care and custody of the Oregon Youth Authority.

WRAPAROUND OREGON AGREES TO:

1. Provide a full time program director to manage day-to-day activities, raise funds, report to foundations, supervise operations and staff the Community Management Team, Executive Committee and other oversight committees.
2. Generate resources through fund-raising activities under the auspices of Albertina Kerr Centers, the fiscal agent for Wraparound Oregon school-age project.
3. Develop and execute a comprehensive social marketing campaign.
4. Enlist the support of key community stakeholders in the work of Wraparound Oregon.

ALBERTINA KERR CENTERS AGREES TO:

1. Act as a fiscal agent for the school-age project through fund-raising, contracting and accounting services and reporting to funders.
2. Hire consultants and employees for the school-age and early childhood projects.
3. Provide supervision for the care coordination teams for both projects.
4. Provide supervision for the Project Director for Wraparound Oregon.
5. Participate in the various WO committees.
6. Keep accurate and updated accounting records and monitor all expenses for the school-age project.

**ADMINISTRATIVE**

DISPUTES:

Should disagreements occur, disputes will be addressed as close to the problem as possible, starting with:

- Child and family team.
- Care Coordination Unit
- Supervisor of the Unit
- Project Director (for early childhood issues)
- WO Program Director
- Executive Committee
- Coordinating Council

Decisions will be made by consensus. After two meetings of disagreements, simple

majority vote will prevail. Each "system" has one vote. A mediator will be used if needed.

TERM OF AGREEMENT:

This agreement shall be in effect as of September 30, 2005, the date the agreement was signed by the majority of the initiating parties and shall renew automatically upon that date each year. The Executive Committee can revise and amend as needed. All parties are signatory to this agreement when signing or when the majority of the initiating parties signs, whichever is later. Any party signatory to this agreement may terminate participation upon thirty (30) days notice to all other signed agreement parties.

AGENCY REPRESENTATIVES:

The parties will develop procedures for ongoing meetings and will, at least annually, review and recommend any changes.

MODIFICATION OF AGREEMENT:

Modification of this agreement shall be made only by consent of the majority of the initiating parties. Such shall be made with the same formalities as were followed in this agreement and shall include a written document setting forth the modifications, signed by all the consenting parties.

OTHER INTERAGENCY AGREEMENTS:

All parties to this agreement acknowledge that this agreement does not preclude or preempt each of the agencies individually entering into an agreement with one or more parties to this agreement. Such agreements shall not nullify the force and effect of this agreement. This agreement does not remove any other obligations imposed by law to share information with other agencies.

SIGNATURES OF PARTIES TO THIS AGREEMENT:

Upon signing this agreement, the original agreement and signatures shall be filed with the clerk of the court and placed in the public records of the jurisdiction. A certified copy of the agreement and the signatures shall be provided to each signatory to the agreement.

SIGNATURES:

By signing this document, we endorse and agree to abide by the stipulations of the Wraparound Oregon Interagency Agreement.

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Scott Taylor  
Director  
Multnomah County Department of  
Community Justice

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Date

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Jerry Burns  
District 2 Manager  
Department of Human Services – Children,  
Adults and Families

\_\_\_\_\_  
Date

\_\_\_\_\_  
Joanne Fuller  
Director  
Multnomah County Department of County  
Human Services

\_\_\_\_\_  
Date

\_\_\_\_\_  
Judge Dale Koch  
Multnomah County Presiding Judge

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kingsley Click  
State Court Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Bob Jester  
Director  
Oregon Youth Authority

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ron Hitchcock  
Superintendent  
Multnomah Education Service District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Christopher J. Krenk  
President and CEO  
Albertina Kerr Centers

\_\_\_\_\_  
Date

\_\_\_\_\_  
Alice Galloway, Program Director  
Wraparound Oregon

\_\_\_\_\_  
Date

ENDORSEMENTS:

\_\_\_\_\_  
Ally Linfoot, Chair  
Family Advisory Council

\_\_\_\_\_  
Date